



North Central Texas Permit Tech Chapter Business Meeting Minutes

Date: Wednesday, October 11, 2017

Time: 11:30 am - 1:00 pm

Location: Westworth Village City Hall, 311 Burton Hill Road, Westworth Village 76114

Meeting was called to order and Pledge of Allegiance was led by Janie.

Attendance:

Melanie Whitley, City of Westworth Village

Carey Frazier, City of Frisco

Stephen Murray, City of Fort Worth

Shyanne Tibbs, City of Haslet

Annetta Nabors, City of Fate

Rochell Thompson, City of Fort Worth

Janie Morales, City of Fort Worth

Old Business:

- Motion was made by Melanie to Approve the July - September 2017 Meeting Minutes read by Janie and seconded by Carrie. All in favor and motion carried.
- No Treasurer's report.
- Discussion of ICC Conference in Columbus, Ohio attended by Carey and Janie. Carey was installed as the President for 2018 and Janie met the Permit Tech Nation officers. There was discussion of more networking among permit techs.
- Upcoming Inspector Skills class on October 25, 2017 with Frank Morris.
- Webinar training with Frank on Nov 12, 2017.

New Business Discussion:

- Election and installation of new officers for 2018.
- Work on updating the By-Laws

Discussion:

Guest Speaker - Stephen Murray, Project Facilitator for City of Fort Worth

These are points that Stephen spoke about:

1. Customer Service
2. Pre-development conferences
3. Facilitator tasks and projects
4. Expediting
5. Process Management

Next meeting date: January 10, 2018 - Plano 1520 Avenue K, Suite 140, Plano, TX 75074

- Motion was made by Rochell and seconded by Shyanne to adjourn the meeting. All were in favor and meeting was adjourned.

North Central Permit Tech Chapter Officers

Janie Morales - President: JanieMorales@forthworthtexas.gov Carey Frazier - Vice-President: cfrazier@friscotexas.gov

Rochell Thompson - Treasurer: Orenda.Thompson@forthworthtexas.gov Annetta Nabors - Recorder: 972.771.4601 x 101 - anabors@cityoffate.com