



North Central Texas Permit Tech Chapter Business Meeting Minutes

Date: Wednesday, January 11, 2017

Time: 11:30-1:00 pm

Location: City of Plano, 1520 Avenue K, Suite 140, Plano, TX 75074

Meeting was called to order and Pledge of Allegiance was led by Carey.

Attendance:

Laurie Weddle, City of Plano
Annetta Nabors, City of Fate
Donna Butler, City of Lake Dallas
Char DuPree, Retired City of Lake Dallas
Cliff Bormann, City of Addison
Joshua Metzger, City of Plano
D'Bramlett, City of Plano
Andy Hunsicker, City of Plano
Julio D, City of Plano

Carletta Mins, City of Murphy
Jill Stone, City of Garland
Rochell Thompson, City of Fort Worth
Wellington Lewis, City of Plano
Janie Morales, City of Fort Worth
Melissa Harris, City of Fort Worth
Simone Doss, City of Fairview
Sandra Volkert, City of Westworth Village
Carey Frazier, City of Frisco

Business:

- Carey will give an update from Permit Tech Nation at the next meeting. Their meeting was the following week.
- Motion was made by Jill to accept the October - December 2016 Treasurer's report given by Carey and seconded by Josh. All in favor and motion carried.
- Voting for the new slate of officers (count of votes - Executive Board)
24 Votes were tallied and the new board was announced by Carey as:

Janie Morales - President

Carey Frazier - Vice- President

Rochell Thompson - Treasurer

Annetta Nabors - Recorder

- Motion was made by Rochell to Approve the October Meeting Minutes read by Janie and seconded by D'Bramlett. All in favor and motion carried.

North Central Permit Tech Chapter Officers

*Janie Morales - President: JanieMorales@forthworthtexas.gov Carey Frazier - Vice-President: cfrazier@friscotexas.gov
Rochell Thompson - Treasurer: Orenda.Thompson@forthworthtexas.gov Annetta Nabors - Recorder: 972.771.4601 x 101 - anabors@cityoffate.com*



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- Discussion of 2017 Goals and Committee Appointments was made. There will be more discussion concerning these committees at upcoming meeting.
Certification/Education Committee Members
By-Law Committee Members
Newsletter/Publication & Website Committee
Special Events/Annual Business Meeting Committee
- Facebook page goal to gain more friends - not just Permit Techs but Cities as well.
- Web site as of January meeting had 116 views.

New Business Discussion:

- Two day training seminar "**How to Become a Permit Tech**" April 4-5 Plano as a possible site for training. More details to come.
- "**Inspector Skills Class**" in late summer or early fall with Fort Worth a possible location site.
- Classes for plan review are available at BPI 2017.
- **BPI Dates May 22-26, 2017.**
- ICC Banquet Saturday, January 28, 2017
- 1/3 of Permit Techs have 10 years or more of experience. 2/3 of Permit Techs have 18 month or less of experience.
- "**Learning the Lingo**" as a possible teaching at an upcoming meeting.
- Laurie Weddle - 3 year appointment to the ICC Permit Tech Education Committee.
- Flyers as reminders for upcoming meetings. Encourage members that have not been attending to make it to the quarterly meetings.
- **Habitat for Humanity** needs help. Please, check their website for schedule of available dates to serve. Post pics of your group on the **NCTPTC Facebook Page** if you are able to help.
- **School Supply drive** starts in April - please encourage those around you to pitch in.
- **Toiletry Drive for the Homeless** - Gathering prices for gloves, socks and coats and drive will start after July.
- Next meeting date: **April 12, 2017 - Lake Dallas**
- Motion was made by Char and seconded by D'Bramlett to adjourn the meeting. All were in favor and meeting was adjourned.

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